



PPTA LEGISLATIVE AMBASSADOR JOB DESCRIPTION

PPTA Ambassadors are members of the PPTA Legislative Ambassador Network (LAN) who serve as volunteers to be key contacts for their elected legislators, either based on where the volunteer lives or where their practice is located. Ambassadors may serve as an ambassador to both their House and Senate members. Ambassadors establish ongoing relationships with their legislators or key staff members and may become an invaluable resource as a health care expert. Ambassadors are encouraged to invite their legislators to their clinics, hospitals, or practice sites to provide firsthand information about our profession.

PPTA Ambassadors are willing to contact their assigned legislator(s) as recommended by PPTA leadership, and at least once per year to maintain an ongoing relationship with the legislator's office by setting up a face to face meeting.

PPTA Ambassadors are willing to make visits to their legislator's district office to establish a personal contact with their legislator or a key staff member to facilitate ongoing communication. Ambassadors may also have the opportunity to visit their legislators in Harrisburg at the Capitol during active lobbying efforts.

PPTA Ambassadors will represent the views of the PPTA when serving the LAN. The LAN can only be successful when the effort is coordinated and consistent. Ambassadors must refrain from offering their own opinions or interpretations of PPTA legislative efforts, and follow the direction provided by the PPTA leadership and PPTA Legal Counsel.

PPTA Ambassadors are willing to contact their legislators through emails, phone calls, letters, and/or personal visits when the PPTA LAN is activated. This is especially crucial when bills are scheduled for hearings, committee meetings, or a floor vote.

PPTA Ambassadors will be provided with ongoing training opportunities on how to contact their legislators in a professional manner.

PPTA Ambassadors will be provided with current information about legislation PPTA is actively supporting or opposing. This will include copies of any bills, talking points, and other pertinent information to be shared with legislators. This information will be emailed through the Chapter Office upon approval by PPTA leadership and PPTA Legal Counsel.

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Responses by legislators or their staff are to be shared with PPTA Legal Counsel, the Chapter Office, and the LAN Coordinator following a contact (through phone call, email, or personal visit). A Legislative Contact Form will be attached to emails requesting Ambassador action. This form is also available on the PPTA website.

PPTA Ambassadors are willing to attend legislative fundraisers in their district or area at the request of PPTA Legal Counsel or when it is deemed important by the Ambassador. Support for such activities may be provided by the PA PT PAC, and attendance should be coordinated with the PA PT PAC Chair/Treasurer and PPTA Legal Counsel.